**Region 2 Representative**

Executive Board *Bylaw IV.2*

Term: 3 years (October-September) *Bylaw V.1*

Maximum 4 consecutive terms on Executive Board *Bylaw V.2, V.3*

One representative for every 10 meetings or fraction thereof

Qualifications: *Bylaw VII.4, VII.7*

1. OA membership: 3 years

2. Abstinence: 2 years

3. Intergroup service: 2 years

4. Have taken steps 4 and 5

5. Regularly attending OA meetings within Region 2

6. Meet requirements of Region 2 Bylaws (currently, there are none)

7        Be working the Twelve Steps, Twelve Traditions, and Twelve Concepts of OA Service

 to the best of their ability,

5.        Be a regular attending member of an affiliated group.

If no qualified candidate is available, these requirements may be modified by the Intergroup Assembly. *Bylaw V.5, VII.9*

Duties:

1. Attend Intergroup Assembly and Executive Board meetings.

2. Attend Region 2 Assemblies twice a year, including all business sessions, and actively participate, voicing Intergroup Assembly’s group conscience while being responsible to Region 2 and OA as a whole. Report back to Intergroup Assembly.

3. Serve on a Region 2 committee throughout the year.

4. Know and understand the Twelve Traditions and Twelve Concepts of OA Service and help them be implemented in our Intergroup.

5. Provide information received from Region 2 throughout the year to Intergroup Assembly.

6. Inform Region 2 Publications Coordinator of names and contact information of current delegates and alternates and changes to Intergroup contact information.

7. Ensure Region 2 Publications Coordinator is on the Announcements Google Group email list (pass on information to Electronics Documents Manager).

8. Add Intergroup events to Region 2 website using “add an event” feature, and bring hard copies of event fliers to Region 2 Assemblies.

9. Inform Intergroup Assembly of events that occur in Region 2 outside of our Intergroup.

10. Inform Region 2 of concerns that arise in Intergroup.

11. After term expires, pass on Region 2 Assembly materials and communications to new Region 2 representative and upload relevant documents to appropriate Dropbox folder.

*Duties are based on Nov. 2012 Job Description (“EB OA IG Job Duties . . .”) and “IG-Delegates R2\_World.jpg” in “Service Position Descriptions” Dropbox folder.*

*NOTES:*

*1. Bylaw VII.8 says Exec. Bd. members must meet R2 bylaw requirements but I couldn’t find any requirements for Intergroup Exec. Bd. members in the R2 bylaws.*

*2. Under the Bylaws, the Executive Board has no designated powers and therefore does not seem to serve any specific purpose. Also, it appears there is no current practice of having separate Executive Board meetings.*

*3. I recommend deleting the other “Region 2 Documents” Dropbox folder and moving its contents to “Position-specific Documents/Region 2 Delegate” or more clearly distinguishing between the purposes of the two folders.*